



Housing and Residence Life

How to Check Housing Account Details

1. Log into the Housing Portal. Once inside, click on the word "Accounts" along the top menu

Home Application **Accounts** Maintenance Personal Info Website

Profile Summary **Students Home**

Name
Screen
Name
Mobile
Email

2018-2019

Thank you for your interest in housing at Kennesaw State University. Please click on the "Application" tab above to begin your 2018-2019 Housing Application.

At this time we are no longer accepting names for our Fall 2018 Housing Call List. If you are in need of housing for Spring 2019 we will open up our Call List around mid-October. Please check our website and the Housing Portal for a more exact date later in the semester.

If you have questions during or after the application process, please email the housing office at housing@kennesaw.edu or call 470-578-5483.

Messages

You have 6 new messages.

- KENNESAW**
Email: Reminder - Mail & Package Improvements
- KENNESAW**
Email: Packages and Mail Transferring to Talon Express
- KENNESAW**
Email: Package & Mail Improvements
- KENNESAW**

- Once inside the “Accounts” menu you will automatically be dropped onto the “Account Summary” page which shows your current overall balance with Housing. The dollar figure on this page is what you owe overall. You can come back to this page by clicking “1 – Account Summary” along the top menu.



Account Summary

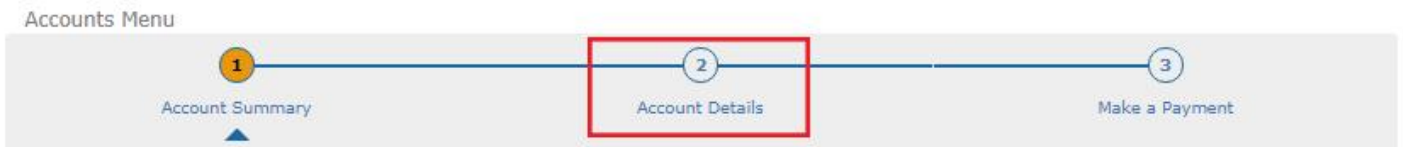
(Step 1 of 3)

Account	Account Balance
Housing Rent - VS	\$1,325.00 Dr
Totals:	\$1,325.00

[View Details](#) This is the student's current housing balance

[Save & Continue](#)

- To see a listing of payments made the student can click on “2 – Account Details” along the top menu or “View Details” along the bottom.



Account Summary

(Step 1 of 3)

Account	Account Balance
Housing Rent - VS	\$1,325.00 Dr
Totals:	\$1,325.00

[View Details](#)

[Save & Continue](#)

4. Once in the “Account Details” page the student can see all housing charges and payments. In the far right column the codes “Dr” and “Cr” represent Charges (Dr) and Payments (Cr).



Account Details

(Step 2 of 3)

Account View:

Housing Rent - VS

Date	Account	Description	Amount
8/11/2018 6:00:00 AM	Housing Rent - VS	Rm VS 8/11 - 12/18/2018 @ 3825.00	\$3,825.00 Dr
8/30/2018 11:16:17 AM	Housing Rent - VS	Web Account Payment #16717	\$2,000.00 Cr
9/27/2018 1:03:45 PM	Housing Rent - VS	Web Account Payment #17076	\$500.00 Cr

Save & Continue